

**LEGAL AID SOCIETY – INDIVIDUAL RIGHTS & SOCIAL JUSTICE CHICAGO – New Arrivals
Project Summer Internship (2 Positions)**

The Individual Rights & Social Justice Practice group at Legal Aid Society is seeking 2 law students for Summer 2024 to join our New Arrivals project. These are full-time, unpaid positions, though applicants are encouraged to seek external funding, work-study funding, or class credits. LAS summer internships begin in late May/early June and continue through mid-August. The positions are based in Chicago and will primarily be in-person.

This position will assist on our New Arrivals program, which provides legal screenings, pro-se support, and legal representation to newly arrived immigrants coming from the southern border. This work will include going into city shelter sites to conduct legal screenings with residents for potential asylum cases, and other immigration relief. Fluency in Spanish is required. Immigration experience either through an immigration class, a law school clinic, or an externship/or internship is also preferred.

The Individual Rights & Social Justice Practice Group at LAS works to ensure victims of crime have access to a full array of legal and social services. The IR & SJ Practice Group primarily works with survivors of human trafficking, immigrant victims of crime, and individuals with certain employment-related legal concerns. This multi-disciplinary practice group engages in significant community outreach efforts and strives to ensure clients receive trauma informed services that address all of their needs, either through in-house services or by providing referrals to community partners.

RESPONSIBILITIES

1. Conduct in-person legal screenings with residents at shelters (primarily in downtown Chicago);
2. Assist in completing immigration forms and applications;
3. Participate with attorneys in client interviews;
4. Research case law and procedure for effective client representation;
5. Identify and analyze legal problems and solutions relevant to immigration, human trafficking, and crime victim rights representation;
6. Maintain client files; and
7. Work effectively with staff and a diverse client population.

QUALIFICATIONS

The ideal candidate will possess the following attributes:

1. Spanish language proficiency (required)
2. Strong research and writing skills;
3. The ability to communicate effectively with attorneys, clients, and co-workers;
4. Strong organizational skills and attention to detail;
5. Ability to work effectively on individual assignments and as part of a team;
6. Patience and professionalism while working diverse clients; and
7. A willingness to ask questions and seek to clarify assignments and responsibilities.

To apply, please email a resume and cover letter to LASInterns@metrofamily.org. Please note in the subject line the position which you are applying for (IRSJ New Arrivals). Applications will be reviewed on a rolling basis until the position is filled. LAS hopes to fill both positions by mid-April 2024. Please note: a background check and fingerprinting will be required as part of the on-boarding process.