

**LEGAL AID SOCIETY – INDIVIDUAL RIGHTS & SOCIAL JUSTICE**  
**DECATUR INTERN/EXTERN-SHIP**

The Individual Rights & Social Justice Practice Group at Legal Aid Society has is seeking a law student intern/extern for Spring 2023, to assist with human trafficking and labor exploitation related work. This is a part-time, unpaid position. This position is based in our Decatur office and will be a hybrid position, with primarily remote but occasional in-person opportunities. The exact start and end dates will be determined between the intern and their supervisor.

The IRSJ Practice Group works to ensure victims of crime have access to a full array of legal and social services. The group works primarily with survivors of human trafficking, immigrant victims of crime, and individuals with certain employment-related legal concerns. This multi-disciplinary practice group engages in significant community outreach efforts and strives to ensure clients receive trauma informed services that address all of their needs, either through in-house services or by providing referrals to community partners. This position will be primarily working on issues related to human trafficking and labor exploitation.

**RESPONSIBILITIES**

1. Assist in drafting documents, including pleadings and motions, to be used in administrative proceedings and litigation;
2. Participate with attorneys in client interviews;
3. Research case law and procedure for effective client representation;
4. Identify and analyze legal problems and solutions relevant to wage and hour laws, human trafficking, and civil rights representation;
5. Maintain client files; and
6. Work effectively with staff and a diverse client population.

**QUALIFICATIONS**

The ideal candidate will possess the following attributes:

1. Strong research and writing skills;
2. Interest in litigation and administrative law;
3. The ability to communicate effectively with attorneys, clients, and co-workers;
4. Strong organizational skills and attention to detail;
5. Ability to work effectively on individual assignments and as part of a team;
6. Patience and professionalism while working diverse clients; and
7. A willingness to ask questions and seek to clarify assignments and responsibilities.

To apply, please email a **resume and cover letter** to Elizabeth Gresk, Director of Pro Bono, at [LASInterns@metrofamily.org](mailto:LASInterns@metrofamily.org). Please note in the subject line the position which you are applying for (IRSJ Decatur). Applications will be reviewed on a rolling basis until the position is filled. LAS hopes to fill the position by mid-December 2022.