

**LEGAL AID SOCIETY – HEALTH, HOUSING & ECONOMIC STABILITY
PRACTICE GROUP FELLOWSHIP / INTERN/EXTERNSHIP (2 OPENINGS)**

Legal Aid Society of Metropolitan Family Services' (LAS) Health, Housing & Economic Stability Practice Group seeks qualified law students for Spring 2022 internships, externships, **or** qualified recent graduates with law school/law firm funded fellowships, participants in post-law-school graduate transition programs, or deferred law firm associates for Spring 2022 fellowships. Two openings are available. The positions are planned to be remote, with potential in-person opportunities.

The Health, Housing & Economic Stability (HHES) Practice Group provides legal representation to low-income Chicagoans and residents of south suburban Cook County. Its Housing Law Program focuses on homelessness prevention and housing stabilization. Additionally, this practice group engages in community education on landlord/tenant issues. The fellows or interns/externs will support attorneys in the HHES Practice Group in representation of clients in a variety of housing law matters such as eviction defense, housing subsidy preservation, and substandard housing conditions, among other things.

RESPONSIBILITIES

1. Assist in providing high-quality legal services to clients in all aspects of representation from intake interviews to litigation;
2. Represent clients in court for individuals with Illinois law licenses or 711 licenses;
3. Help to maintain client files and case notes;
4. Identify and bring to manager's attention, systemic issues affecting client populations served;
5. Support the mission of the agency through active engagement and participation;
6. Help to advocate and negotiate with adverse parties to favorably resolve cases;
7. Communicate with opposing attorneys, court employees, government officials and others as necessary;
8. Prepare and use legal documents, discovery material, settlement agreements, and court pleadings, with consultation of immediate supervisor; and
9. Other duties, as assigned.

QUALIFICATIONS

1. For an internship/externship, must be a current law student (711 license preferred but not required);
2. For a fellowship, must have a law degree and Illinois law license OR prospective attorneys who have taken the bar exam and are awaiting results;
3. Strong verbal and written communication skills;
4. Must be able to work independently and yet be willing to seek guidance when needed;
5. Must be able to respond to clients in a professional and patient manner; and
6. Ability to work effectively with diverse individuals and groups.

To apply, please email a **resume and cover letter** to Elizabeth Gresk, Pro Bono Director, at LASinterns@metrofamily.org. Please note in the subject line the position that you are applying for (HHES Fellowship/Internship/Externship). Applications will be reviewed on a rolling basis until the positions are filled. LAS hopes to fill the positions by December 2021.