

**LEGAL AID SOCIETY – HEALTH, HOUSING & ECONOMIC STABILITY
PRACTICE GROUP FELLOWSHIP**

Legal Aid Society of Metropolitan Family Services (LAS) seeks to host qualified individuals with law school funded fellowships, participants in post-graduate transition programs, or deferred law firm associates for a fellowship with our Health, Housing, & Economic Stability Practice Group.

The Health, Housing & Economic Stability Practice Group provides legal representation to low-income Chicagoans. Its Housing Law Program focuses on homelessness prevention and housing stabilization. Additionally, this practice group engages in community education on landlord/tenant issues throughout the City of Chicago.

Description

The LAS fellow will support attorneys in the Health, Housing, & Economic Stability Practice Group in representation of clients in a variety of housing law matters such as eviction defense, housing subsidy preservation, and substandard housing conditions, among other things.

RESPONSIBILITIES

1. Provide high-quality legal services to clients in all aspects of representation from intake interviews to litigation;
2. Represent clients in court;
3. Handle a caseload of varying complexity under the supervision of an LAS attorney;
4. Maintain client files;
5. Identify and bring to manager's attention, systemic issues affecting client populations served;
6. Support the mission of the agency through active engagement and participation;
7. Interview clients; using analytical and research skills, identify legal problems; advise clients of options and provide legal advice, often under stressful conditions;
8. Advocate and negotiate with adverse parties to favorably resolve cases for clients;
9. Communicate with opposing attorneys, court employees, government officials and others as necessary;
10. Prepare and use legal documents, discovery material, settlement agreements, and court pleadings, with consultation of immediate supervisor; and
11. Other duties, as assigned.

QUALIFICATIONS

1. Law Degree and Illinois law license OR prospective attorneys taking Fall 2020 or Spring 2021 bar exam;
2. Strong verbal and written communication skills;
3. Must be able to work independently and yet be willing to seek guidance when needed;
4. Must be able to respond to clients in a professional and patient manner; and
5. Ability to work effectively with diverse individuals and groups.

To apply, please email a **resume and cover letter** to Dana Harbaugh, Director of Pro Bono, at HarbaughD@metrofamily.org. Applications will be reviewed on a rolling basis until the position is filled.