

SFY20 Communities Partnering 4 Peace Request for Funding
PROGRAM NARRATIVE

Please submit a separate program narrative for *each* community proposed.

Please answer the following questions in Times New Roman, Font 12 – single spaced. Do not delete the questions or adjust the formatting. Do not exceed **13** pages per community. Narratives with alternate formatting or that exceed 13 pages will not be reviewed.

1. Description of Issue & Need. (5 points) This section must discuss the issue to which the program is responding and articulate the need for the program. Applicants must speak to:

- A demonstrated need for program services with a focus on the target community area.
- Identification of which community members and what community needs will be served.

2. Program Design & Implementation. (25 points) The program design & implementation must include a detailed description of program goals, objectives, activities, and deliverables. Please review model requirements and provide a detailed explanation of how your agency will implement these requirements. Consider the following:

- Incorporates evidence-based practices and describes program services to be provided.
- Include community partnerships with local service providers.
- Set appropriate performance measures.

Please complete the goals, objectives and performance measures below with projected targets.

<p>Goal 1: Reduce the number of shootings and homicides in targeted areas by 10%, as compared to SFY19.</p> <p>Goal 1a: Reduce the number of shootings in targeted areas by engaging highest-risk individuals to interrupt and change violent behavior compared to FY2019 and the three-year average for shootings in the target area during timeframes when community-based sites are up and running. Chicago Police Department’s City Portal website will be accessed to monitor shooting data in Chicago.</p> <p>Goal 1b: Reduce the number of homicides in targeted areas by engaging highest-risk individuals to interrupt and change violent behavior compared to FY2019 and the three-year average for homicides in the target area during timeframes when community-based sites are up and running. Chicago Police Department’s City Portal website will be accessed to monitor homicide data in Chicago.</p>	
Process Objectives	Performance Measures
Identify situations with the potential to become violent and/or interrupt retaliation by providing mediation in all identified situations.	<ul style="list-style-type: none"> ➤ Number of situations identified. ➤ Number of initial mediations performed. ➤ Number of follow up mediations performed.
Maintain a caseload of 15 highest-risk individuals (per Outreach Worker) as participants in longer-	<ul style="list-style-type: none"> ➤ Caseload per Outreach Worker

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term behavior change work with Outreach Worker	
Maintain a caseload of 20 highest-risk individuals (per Case Manager) as participants in longer-term behavior change work with Case Manager	➤ Caseload per Case Manager
Maintain an average of 3 hours spent per individual on caseloads per month; and 4 monthly contacts per individual on caseload	<ul style="list-style-type: none"> ➤ Average hours spent per client ➤ Average contacts per client
Reduce risk of engaging in violent behavior for highest-risk participants by implementing a risk reduction plan (including referrals for education, employment, anger management, substance abuse, etc.) for each client on caseload.	<ul style="list-style-type: none"> ➤ Number of clients administered a Monthly Risk Reduction Update ➤ Number of referrals made ➤ Number of referrals successfully completed ➤ Number of goals on risk reduction and monthly update listed and number successfully completed
Outcome Objectives	Performance Measures
____% of clients on caseload for at least 9 months will have reduced their risk by 25% as evidenced by a decline in their risk scores on the behavior change measure (and/or risk reduction plan) in at least one of four identified areas.	Behavior change survey risk scores and/or risk reduction plan indicators
25% of clients will demonstrate evidence of positive behavior change	<ul style="list-style-type: none"> ➤ Percent demonstrating a positive change ➤ Behavior change survey risk scores and/or risk reduction plan indicators

Goal 2: Change group and community norms associated with violent behavior.	
Process Objectives	Performance Measures
Hold group-level events (focus groups and peace summits) for participants to peacefully interact with members from other groups and factions. Each site holds at least two events over the course of the grant period.	<ul style="list-style-type: none"> ➤ Number of sites and number of group level events held at each.

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<p>Educate and engage community members, including healthcare communities, faith based leaders, other community organizations, and schools about the Partnership for a Safe Chicago model and violence as a public health issue by:</p> <ul style="list-style-type: none"> • Provide minimum of 1 community activities per site, over the course of the grant period. • Coordinate with community leaders and residents to coordinate a shooting response within 72 hours of notification of a shooting. • Provide targeted messaging regarding the program via public awareness activities 	<ul style="list-style-type: none"> ➤ Number, date, location and type of community activities ➤ Number of shooting notifications and number of community responses coordinated within 72 hours. ➤ Number and type of public awareness activities
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3. Organizational Capacity and Staff Experience. (35 points) The application should detail the applicant’s capacity and capability to implement the program. The following should be included:

- A brief history of the organization and experience in the target community; include if you have a physical location in or in close proximity to said community.
- A summary of the experience, expertise and history with implementing the program model with the specific population by supervisory and line staff; include brief description of staff to be hired for the project, qualifications, and roles/ responsibilities.
- A description of professional development specific to this work.
- Administrative and fiscal capacity to implement the program.
- If you are utilizing a subaward to perform any required program components under this RFP, please explain:
 - Why your agency is unable to provide this program component directly; and
 - Your agency's ability to, experience in, and methods for, monitoring subawards.

4. Implementation Schedule with Deliverables or Milestones. (15 points) Please complete the following table for project implementation. You can add as many rows as need be to complete the table.

Activity	Month Begun	Month Completed	Personnel Responsible	Frequency
<i>Example. Hire, onboard, and orient new staff.</i>	<i>MTH 1</i>	<i>MTH 3</i>	<i>Program Manager</i>	<i>As needed</i>

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5. Evaluation and Data Collection. (10 points) The applicant should detail data collection and evaluation activities completed in support for the program, including the evaluation tools, frequency of collection, and anticipated data to be collected.

6. Budget/Budget Narrative. (5 points). The applicant must complete the required budget template. Budgeted items must be allowable, allocable, and cost-effective. The budget narrative must be complete for each line item budgeted and clearly describe how the applicant arrived at and calculated the budget amounts.